

FORM 3B	Hong Kong International Tea Fair 2023 香港國際茶展2023 17-19 / 8 / 2023	Return to : Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong
Deadline 6 Jul 2023	Additional Furniture Facilities / Modification of Standard Facilities (Not Applicable for Custom-built Participation Exhibitors)	Attn : Mr. Don Chan Email : hkitf.es@hktcdc.org Fax : (852) 3521-0450

No.	Description of Facilities (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)		Unit Rate (3 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
Additional Facilities							
1#	FA014	Table Showcase (1mL x 0.5mD x 0.75mH)	710	95			
2#	FA014A	Table Showcase (1mL x 0.5mD x 1mH)	710	95			
3#	FA015	Table Showcase Counter (1mL x 0.5mD x 1mH)	830	111			
4#	FA017Y	Tall Showcase with 2 layers of Glass Shelf and 2 X 7W LED Downlight (Yellow Light, 2700-3000K) (1mL X 0.5mD X 2.5mH)	2220	296			
5#	FA018	Add Sliding Door (1mL) for Table Showcase Counter / Information Counter	100	13			
6#	FA019	3 side Panels for Table Showcase / Information Desk	120	16			
7#	FA028	Information Counter (1mL x 0.5mD x 0.75mH)	350	47			
8#	FA028A	Information Counter (1mL x 0.5mD x 1mH)	350	47			
9#	FA057	3 Layers System Podium in white (1m, 0.75m & 0.5mH)	1500	200			
10#	FA084	System Built Platform Set A, in single colour sticker lamination (1m, 0.75m & 0.5mH)	1950	260			
11#	FA085	System Built Platform Set B, in single colour sticker lamination (1m, 0.75m & 0.5mH)	2450	327			

Modification of Package Facilities (Free of charge for relocation / deletion of facilities if order placed on or before 6 Jul 2023)

12#		Other modification (subject to prior confirmation on unit price)					
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20% surcharge for late order received after 6 Jul 2023
30% surcharge for late order received after 3 Aug 2023

#*Please read the Conditions of Order clearly before you sign this Form
● You may refer to the colour photos of booth facilities
● NO Exchange and NO Refund for standard booth facilities

**TOTAL
AMOUNT**

Application will only be proceeded with installation layout plan and full payment.

Authorization from Exhibitor

Company Name: _____ Booth No.: _____
Tel: _____ Fax: _____ Email: _____ Date: _____
Contact Person: _____ Position: _____ Signature: _____

Payment Method (Please see condition 6. No separate invoice will be issued)

- By Cheque (Payable to Hong Kong Trade Development Council)
Cheque No.: _____ Amount : HKD / USD _____ Date : _____
- By Credit Card (Hong Kong Dollar only) VISA MASTER CARD
Name of Card Holder: _____ Card No: _____
Expiry Date: _____ Amount: HKD _____ Signature: _____

<p>表格3B</p>	<p>Hong Kong International Tea Fair 2023 香港國際茶展2023 17-19 / 8 / 2023</p>	<p>請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號</p>
<p>截止日期 2023年7月6日</p>	<p>租用額外傢具設施/ 改動標準設施申請表 (不適用於特裝參展商)</p>	<p>聯絡：陳家緯先生 電郵：hkitf.es@hktdc.org 傳真：(852)3521-0450</p>

No.	申請項目 香港參展商以港幣付款，海外參展商以美元付款		單價 (供三天使用)		數量	總金額	
			HKD	USD		HKD	USD
租用額外傢具設施							
1#	FA014	陳列飾櫃檯(1米長 X 0.5米闊 X 0.75米高)	710	95			
2#	FA014A	陳列飾櫃檯(1米長 X 0.5米闊 X 1米高)	710	95			
3#	FA015	陳列飾櫃檯連三面側板(腳擋)(1米長 X 0.5米闊 X 1米高)	830	111			
4#	FA017Y	高身陳列飾櫃檯連兩層一米長玻璃板及兩盞7瓦特LED燈 (黃光, 2700-3000K)(1米闊 X 0.5 米深 X 2.5米高)	2220	296			
5#	FA018	加裝趟門(1米)供陳列飾櫃檯連三面側板/ 諮詢櫃檯	100	13			
6#	FA019	加裝三面側板(腳擋)於陳列飾櫃檯/ 長方檯	120	16			
7#	FA028	諮詢檯連三面側板(腳擋)(1米長X0.5米闊X0.75米高)	350	47			
8#	FA028A	諮詢檯連三面側板(腳擋)(1米長X0.5米闊X1米高)	350	47			
9#	FA057	五方型高低階展示台(白色)(1米、0.75米及0.5米高)	1500	200			
10#	FA084	三層展示台組合A，連單色裱貼(1米、0.75米及0.5米高)	1950	260			
11#	FA085	三層展示台組合B，連單色裱貼(1米、0.75米及0.5米高)	2450	327			
改動原有標準設施申請 (於2023年7月6日或之前申請改動/拆除設施，費用全免)							
12#		其他設備(租金另議)					
於2023年7月6日後交回須加百分之二十之附加費 於2023年8月3日後交回須加百分之三十之附加費							
# *請參閱一般守則 ●請參閱書內之攤位設施圖片 ●標準攤位內設施不設更換或退款					總金額		

申請必須連同規劃圖及全數款項方為有效

申請參展商

公司名稱：_____ 展台編號：_____
 聯絡人：_____ 職位：_____ 電子郵件號：_____
 電話：_____ 傳真：_____ 簽署：_____ 日期：_____

付款方法 (請參閱說明六，本局不會另開發票)

- 支票 (抬頭『香港貿易發展局』)
 支票號碼：_____ 所付款項: HKD / USD _____ 日期：_____
- 信用卡 (只限港幣) VISA Master Card
 卡主名稱: _____ 信用卡號: _____
 有效日期: _____ 所付款項: HKD _____ 簽署: _____