

FORM 3B	Hong Kong International Tea Fair 2025 香港國際茶展2025 14-16 / 8 / 2025	Return to : Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong Attn : Ms. Chloe Ma Email : hkitf.es@hktdc.org Fax : (852) 3521-0450
Deadline 3 Jul 2025	Additional Furniture Facilities / Modification of Standard Facilities (Not Applicable for Custom-built Participation Exhibitors)	

No.	Description of Facilities (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)	Unit Rate (3 DAYS HIRE)		Qty	Total Amount	
		HKD	USD		HKD	USD
Additional Facilities						
1#	FA014 Table Showcase (1mL × 0.5mD × 0.75mH)	740	99			
2#	FA014A Table Showcase (1mL × 0.5mD × 1mH)	740	99			
3#	FA015 Table Showcase Counter (1mL × 0.5mD × 1mH)	860	115			
4#	FA017Y Tall Showcase with 2 layers of Glass Shelf and 2 X 7W LED Downlight (Yellow Light, 2700-3000K) (1mL X 0.5mD X 2.5mH)	2350	313			
5#	FA018 Add Sliding Door (1mL) for Table Showcase Counter / Information Counter	100	13			
6#	FA019 3 side Panels for Table Showcase / Information Desk	120	16			
7#	FA028 Information Counter (1mL × 0.5mD × 0.75mH)	375	50			
8#	FA028A Information Counter (1mL × 0.5mD × 1mH)	375	50			
9#	FA057 3 Layers System Podium in white (1m, 0.75m & 0.5mH)	1600	213			
10#	FA084 System Built Platform Set A, in single colour sticker lamination (1m, 0.75m & 0.5mH)	2050	273			
11#	FA085 System Built Platform Set B, in single colour sticker lamination (1m, 0.75m & 0.5mH)	2550	340			
Modification of Package Facilities (Free of charge for relocation / deletion of facilities if order placed on or before 3 Jul 2025)						
12#	Other modification (subject to prior confirmation on unit price)					
20% surcharge for late order received after 3 Jul 2025 30% surcharge for late order received after 31 Jul 2025						
#*Please read the Conditions of Order clearly before you sign this Form ●You may refer to the colour photos of booth facilities ●NO Exchange and NO Refund for standard booth facilities				TOTAL AMOUNT		
Application will only be proceeded with installation layout plan and full payment.						
Exhibitor Information						
Company Name: _____ Booth No.: _____ Tel: _____ Fax: _____ Email: _____ Date: _____ Contact Person: _____ Position: _____ Signature: _____						
Payment Method (To be completed in page 3)						

Hong Kong International Tea Fair 2025

香港國際茶展2025

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Exhibition Services Department
Hong Kong Trade Development Council
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1 Expo Drive, Wanchai, Hong Kong

Attn : Ms. Chloe Ma
Email : hkitf.es@hktdc.org
Fax : (852) 3521-0450

請交回

香港貿易發展局, 展覽服務部
香港灣仔博覽道一號
香港會議展覽中心
博覽商場13號

聯絡 : 馬曉瑩小姐
電郵 : hkitf.es@hktdc.org
傳真 : (852) 3521- 0450

Authorization from Exhibitor

Company Name: _____ Booth No.: _____

Payment Method (Please see condition 6. No separate invoice will be issued)

- ☐ By Cheque (Payable to Hong Kong Trade Development Council)
Cheque No.: _____ Amount : HKD/USD _____ Date : _____
- ☐ By Online Payment (VISA / Mastercard / Union Pay / WeChat Pay / Alipay - Hong Kong Dollar Only)
Please contact us for payment link detail

申請參展商之授權

公司名稱 : _____ 展台編號 : _____

付款方法 (請參閱說明六, 本局不會另開發票)

- ☐ 支票 (抬頭『香港貿易發展局』)
支票號碼 _____ 所付款項: HKD / USD _____ 日期 : _____
- ☐ 以網上付款 (VISA / Mastercard / 銀聯 / 微信支付 / 支付寶 - 只限港幣)
請與本局職員聯絡付款詳情